

Maryland Army National Guard

OFFICER POSITION VACANCY ANNOUNCEMENT

OPENING DATE 3-Nov-11 CLOSING DATE 3-Dec-11 BOARD DATE TBD

POSITION TITLE: Executive Officer PARA/LIN: 301 / 02 AOC/SSI/FA/MOS: 01A00

HIGHEST GRADE AUTHORIZED: First Lieutenant (O2) BRANCH: BR IMMATERIAL

ORGANIZATION & LOCATION: Intelligence and Sustainment Company, 29th Infantry Division
PVT Henry G. Costin Armory
8601 Odell Road
Laurel, Maryland 20708-3531

WHO MAY APPLY: **This is a Maryland Army National Guard position open to Traditional Officers, and Technician Officers with the rank of 2LT(P) or 1LT and those Officers eligible for membership in the MDARNG.**

DESCRIPTION OF DUTIES: Intelligence and Sustainment Company, 29th Infantry Division with authorized strength of 115. Responsible for the tactical employment, training, administration, personnel management, logistics, and maintenance of the company. Employs the company based on missions and/or tasking by the Company Commander. Maintains close liaison with the staff of the Headquarters to which assigned.

REQUIRED QUALIFICATIONS: Applicant must be an officer in the rank of 2LT(P) or 1LT and have completed military/civilian education commensurate with rank, policy and regulation. Requires ability to receive Top Secret SCI clearance.

SPECIAL INFORMATION

Position is not gender restricted. Assignment limitations of NGR 600-100 apply. Application for this position DOES NOT constitute application for entry into the fulltime federal technician or Active Guard Reserve (AGR) programs. This announcement is for an executive officer position within I&S Company, 29th ID PARA/LIN 301/02.

APPLICATION PROCEDURES

Forward the documents listed below to: I&S Co, STB, 29th ID ATTN: WO1 Michelle Sutera
PVT HENRY G. COSTIN ARMORY
8601 Odell Road
Laurel, Maryland 20708-3531

1. Military Resume (Biographical Summary) in accordance with format in Appendix H NGR 600-100 (Officer applicants only).
2. Three most current available OERs/NCOERs.
3. DA Form 2-1
4. Personnel Qualifications Record (PQR) printed from UPS.
5. DA Form 705 (APFT Scorecard) within 12 months of the board date. A physical profile may be submitted in lieu of APFT record.
6. Height-Weight Statements within 6 months of the board date. DA Form 5500-R/5501-R must be included if soldier exceeds authorized screening table weight of AR 600-9.
7. Optional applicant memorandum to provide additional information to the president of the selection board not contained in the above listed documents.

All applications will be screened without regard to ethnicity, religion, gender or national origin. Selection will be made the basis of military education, skills and individual experience.

Questions concerning this position vacancy announcement should be directed to:
WO1 MICHELLE SUTERA Commercial: 301-210-2301 / 2303 E-Mail: michelle.c.sutera@us.army.mil